

**Brighton and Hove Community Works
Annual General Meeting (AGM)**

**Tuesday 11 November 2014
Brighthelm Centre, North Road, Brighton, BN1 1YD**

Minutes

1. Introductions and Announcements

- 1.1 Ceri Davies welcomed everybody to the AGM.
- 1.2 Apologies were received from Trustees: Dr. Vanessa Lynch
- 1.3 Apologies were received from the following organisations:
 - Allsorts Youth Project
 - Amaze
 - Brighton and Hove Connected
 - Brighton and Hove LGBT Switchboard
 - Friends of Brighton and Hove Hospitals
 - Hanover Community Association
 - Princes Trust
 - Resource Centre
 - Rise
 - Samaritans
- 1.4 Ceri announced that the meeting was quorate with 58 member organisations represented. (Quoracy is 20.)
- 1.5 Attendees were reminded that there is one vote per member organisation, and when speaking attendees should give their name and the name of the member organisation they are representing.

2. Minutes of the previous AGM:27 November 2013

- 2.1 There were no matters arising.
- 2.2 The meeting was asked to agree that the minutes of the 2013 AGM were an accurate record of that meeting.
- 2.3 The motion was proposed by Jo Martindale (Hangleton and Knoll Project) and seconded by Terri Fletcher (safety Net).
- 2.4 The motion was carried and the minutes were agreed.

3. Review of the Year: Ceri Davies, Chair and Sally Polanski, Chief Executive

- 3.1 Ceri thanked the trustees who had left in the preceding year: Jo Wren and Suzi Horne.
- 3.2 Ceri also thanked the volunteers, members, staff team and Chief Executive Sally Polanski. In addition she thanked our Transforming Local Infrastructure partners, our public sector partners, NHS Sussex and Brighton and Hove City Council.
- 3.3 Sally gave a slide presentation of the review of the year 2013-14
- 3.4 There were no questions.

4. Presentation of accounts: Rik Child, Treasurer

4.1 Rik Child, Treasurer, gave a slide presentation of the financial highlights of 2013-14

4.2 Members were asked to vote on whether to accept the accounts. The motion was proposed by Mike Pattinson (CRI) and seconded by Miranda Frost (Grassroots Suicide Prevention).

4.3 The motion was carried with 1 abstention.

4.4 There were no questions.

5. Appointment of Auditors

5.1 Members were asked to vote on whether to re-appoint Plummer Parsons as its auditors.

5.2 The motion was proposed by Ros Cook (Amaze) and seconded by Andy Winter (BHT).

5.3 The motion was carried.

5.4 There were no questions.

6. Trustee Elections

6.1 Ann Hickey, Arran Evans, Kate Kirkham and Rik Child formally retired in line with our Memorandum and Articles of Association and put themselves forward for re-election.

6.2 Joseph Attwood, put himself forward for election.

6.3 All 5 candidates received the requisite number of votes needed to confirm their appointment as trustees.

6.4 Ceri Davies, Simon Lewis, Lisa Dando, Mike Pattinson, Tim Smith and Jess Wood will be continuing in their trustee roles.

6.5 Jo Wren, Suzi Horne and Geraldine Des Moulins stood down as trustees at this election.

6.6 Ronald Olufunwa was re-appointed as a co-optee trustees and Dr. Vanessa Lynch as an observer.

7. Any Other Business

7.1 No items were raised.

8. Close

8.1 The formal AGM closed at 8pm.